



Property VP

Property VP provides complete tenant tracking for a variety of property types, both commercial and residential. It can be used for marinas, storage space, and office space, as well as for residential rentals. It also helps you track the status of insurance, property taxes, and the property maintenance.

How Does Property VP Work?

First, you establish your company and enter the information for your existing tenants and applicants. Then you enter rents, charges and receipts on a daily basis. You also enter new applicants and their related move-in receipts, and move tenants in and out (automatically or manually) on a regular basis.

Later, you can print tenant statements. You can also print a variety of listings and reports that let you track the status and activities of your tenants, as often as necessary. When you're ready to close an accounting period, the program does it for you.

How Does Property Work with ACCPAC VisionPoint Programs?

ACCPAC General Ledger

When linked with Property VP, the ACCPAC VisionPoint General Ledger module provides an accurate accounting at each step in the property management process: when you post rents and other charges, receive receipts for rents, deposits and fees, and issue refunds for deposits to former tenants.

ACCPAC Accounts Payable

When linked with Property VP, the ACCPAC Vision Point Accounts Payable module provides an accurate accounting at each step in the property management process: when you post rents and other charges, receive receipts for rents, deposits and fees, and issue refunds for deposits to former tenants it is all included in the Bank Reconciliation process.

Program Features

Multiple Company/Property Accounting: Property VP can handle up to 99 separate companies. Each company can handle up to 999 separate properties, which can contain up to 999,999 units each.

Automatic Features: Lets you automatically: move tenants in and out of units; post rents and late fees; calculate partial first month's rent based on move-in date and rent due date.



Flexibility: Allows manual override of any automatically computed rent amounts.

Deposits: Maintains complete records of all deposits (including those partially received) and facilitates timely refunds of deposits.

Maintenance, Insurance, Taxes: Maintains status and scheduled dates for property maintenance, insurance, and property taxes.

Past Due Rents: Facilitates timely follow-up of past-due rents.

Tenant Billing and Collection: Handles billing and collection of rents, late fees, deposits, and miscellaneous charges for all types of properties.

Rental Terms: Maintains standard rental or lease terms for each unit.

Tracking System: Allows for complete tracking of charges and receipts, balances due, unit availability; and tenant status for future, current, and prior tenants.

Multiple Tenants: Allows co-tenants in a single unit.

Property VP Reports: Prints a variety of reports, including Property and Unit Listings, a Tenant Directory, Tenant Status Report, and Maintenance Report.

Multi-user Capability: Property VP can operate in a multi-user environment. Unlimited user license is included.

Transactions Menu: Functions related to moving tenants in and out (such as unit assignment, entering move-in receipts and refunds, and moving tenants) are grouped under one convenient menu.

Unit Reassignment: When an applicant or tenant decides that they want to move to a different unit, you can easily reassign them to a new unit on the same or different property.

Rental Period Frequency: You can specify the frequency for posting rents (monthly or #days interval).

Lease Expiration: Lets you automatically calculate the lease expiration date based on the beginning lease date you enter.

Rental Income Analysis Report: Displays or prints a comprehensive analysis of four different areas of your business: property census, rents and other charges posted, receipts, and income based on current property status.



Individual Tenant Transaction Register: You can now generate a Transaction Register for individual tenants.

Tenant Ledger Report: You can print a tenant ledger that lists all the transactions during a specified period for a single tenant, a selected range of tenants, or all tenants.

Tutorial: Chapter 1 has a tutorial that guides you through some basic program features.

Optional Single Property Setup: When this option is turned on, you only need to enter the unit number to specify a property and unit.

Optional Property/Unit/Tenant Confirmation: When this option is turned on, you can choose whether or not you want the program to confirm that a property, unit, or tenant is the correct one before beginning data entry.

Property VP takes advantage of these standard Vision Point System Manager services:

ReadyView File Browsers: Give you quick access to your data files using a hot key from any program in Property. Through System Manager you determine the browse configurations, giving you control over the types of information to include in the browser

Printer Control: Uses the standard Windows printer drivers as setup in the operating system.

Reports Displayed in Scrolling Windows: Reports are displayed in scrolling windows for more convenient viewing.

<F2> Pick Lists: When you are prompted to enter a tenant code, unit number, or other similar selection, pressing <F2> displays a pick list of available choices.

System Requirements and Compatibility

Property VP is compatible with ACCPAC Vision Point 10 Builds 111 and 112.
Versions are also available for Vision Point 906 and Pro Series 5.0 and 6.0.
Hardware/Network/OS guidelines are same as the corresponding VP/Pro Series versions.

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